

Warehouse Operative

Field Options are looking for an efficient and enthusiastic person to join their warehouse team to assist in warehouse management and the dispatch of seed and other products from their Presteigne office and distribution centre.

The Company

Field Options is a seed business based in Presteigne. The company markets a range of agricultural seeds and associated products to farmers throughout Britain. Established 14 years ago, the business has grown through its commitment to service and technical excellence. In September 2017 Field Options became part of ProCam CP, an agronomy business supplying farmers with a wide range of agricultural products through depots across the UK. This development has created the opportunity for further expansion of operations in Presteigne.

Key Roles

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| <ul style="list-style-type: none"> • Order picking • Local order delivery • Booking orders for carrier, pallet and local deliveries • Warehouse organisation | <ul style="list-style-type: none"> • Monitoring stock levels and stock taking • Reporting of anomalies/damage • Re-bagging/repairing bags when necessary • Investigating delivery errors |
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Supplementary Roles

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| <ul style="list-style-type: none"> • Contacting customers to check delivery details • Selecting orders to dispatch • Answering phone when all operators busy | <ul style="list-style-type: none"> • Assisting setting up show stands at events • Cleaning/storing/repairing event equipment • Care of container plants used at events • Assisting with maintenance of trial plots |
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Skills & Qualifications Required

You Must Have:

- Good communication skills
- Proven attention to detail
- Experience of, or familiarity with agriculture in the UK
- Valid fork-lift licence. (Accredited training and qualification may be offered to the right candidate)

You Must Be:

- Enthusiastic, self-motivated and well organised
- Tidy, accurate and well planned
- Confident and coherent on the telephone
- Willing to learn in some depth about the company's products and services

Scope for career progress in the following areas:

- Warehouse management, stock control and logistics
- Supporting sales and marketing team and administration
- Technical sales and product development

Preference will be given to candidates with:

- Previous experience with stock control and/or warehousing
- Previous experience in agriculture, or an agricultural supply business
- Experience of Microsoft Office, particularly Word and Excel

Hours	Full Time (37.5 hours/week)	Salary	£375/week (after probationary period)
Location	Presteigne, Powys	Duration	March – September 2018

For further information and application form, please contact:

Adam Glyn-Jones on 01544 262 500 or agj@field-options.co.uk

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www.field-options.co.uk